

Windows® XP Operating System IDEXX Recommended Settings

Document Purpose	This document is presented to IDEXX Computer Systems customers who will be using Microsoft® Windows® XP in their practice. This document outlines our recommended settings for using Windows XP with IDEXX Cornerstone* Practice Management System.
Set Classic Start Menu	<ol style="list-style-type: none"> 1. Right-click on the Start button and left click on Properties. 2. Select Classic Start Menu. 3. Click the Taskbar tab. 4. Uncheck Hide inactive icons. 5. Click OK.
Set Classic Control Panel	<ol style="list-style-type: none"> 1. Click Start > Settings > Control Panel. 2. Click Switch to Classic View on the left side and close the Control Panel.
Disable Screen Saver	<ol style="list-style-type: none"> 1. Click Start > Settings > Control Panel. 2. Double-click Display. 3. Click the Screen Saver tab. 4. Select (None) from the drop-down menu. 5. Click OK and close the Control Panel.
Disable Desktop Cleanup Wizard	<ol style="list-style-type: none"> 1. Click Start > Settings > Control Panel. 2. Double-click Display. 3. Click the Desktop tab. 4. Click Customize Desktop.... 5. Uncheck the Run Desktop Cleanup Wizard every 60 days option. 6. Click OK. 7. Click OK and close the Control Panel.
Show Extensions of Known File Types	<ol style="list-style-type: none"> 1. Click Start > Settings > Control Panel. 2. Double-click Folder Options. 3. Click the View tab. 4. Uncheck Hide extensions for known file types. 5. Click OK and close the Control Panel.
Disable Auto Printers	<ol style="list-style-type: none"> 1. Click Start > Settings > Control Panel. 2. Double-click Folder Options. 3. Click the View tab. 4. Uncheck Automatically search for network folders and printers. 5. Click OK and close the Control Panel.
Disable Simple File Sharing (XP Pro Only)	<ol style="list-style-type: none"> 1. Click Start > Settings > Control Panel. 2. Double-click Folder Options. 3. Click the View tab. 4. Uncheck Use simple file sharing (Recommended). 5. Click OK and close the Control Panel.
Disable the Windows Firewall (SP2 or Newer)	<p>Note: A hardware firewall (router) is recommended in place of a software firewall.</p> <ol style="list-style-type: none"> 1. Click Start > Settings > Control Panel. 2. Double-click Windows Firewall. 3. Select Off (not recommended). 4. Click OK and close the Control Panel. 5. Disable any other firewall software.

Setup Automatic Updates	<ol style="list-style-type: none"> 1. Click Start > Settings > Control Panel. 2. Double-click System. 3. Click the Automatic Updates tab. 4. Select Download updates for me, but let me choose when to install them. 5. Click OK and close the Control Panel.
Turn off Power Save options	<ol style="list-style-type: none"> 1. Click Start > Settings > Control Panel. 2. Double-click System. 3. Click the Hardware tab and click Device Manager. 4. Expand Network Adapters and double-click on the network card. 5. Click the Power Management tab. 6. Uncheck Allow the computer to turn off this device to save power if it is an option. 7. Click OK and close all other windows. 8. Click Start > Settings > Control Panel. 9. Double-click Power Options. 10. Select Always On from the Power Schemes drop-down menu. 11. Click the Hibernate tab and uncheck Enable Hibernation (If applicable). 12. Click OK and close the Control Panel.
Configure User Accounts	<p>Note: IDEXX does not recommend blank passwords</p> <ol style="list-style-type: none"> 1. Click Start > Settings > Control Panel. 2. Double-click User Accounts. 3. Click Change the way users log on or off. 4. Uncheck Use the Welcome screen. 5. Click Apply Options. 6. Click Back. 7. Click the account being used. 8. Click either Change my name and/or Change my password to change this account's credentials to match the rest of the computers. 9. Enter the correct username or password (password must be confirmed and a hint entered) and click Change Name or Change Password. 10. Close out of User Accounts and close the Control Panel.

For further assistance, please call IDEXX Hardware Support at 1-800-695-2877 and reference KB3902.



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